



BROMLEY CIVIC CENTRE, STOCKWELL CLOSE, BROMLEY BRI 3UH

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DATE: 22 October 2020

To: Members of the  
**AUDIT SUB-COMMITTEE**

Councillor Neil Reddin FCCA (Chairman)  
Councillor Robert Evans (Vice-Chairman)  
Councillors Gareth Allatt, Ian Dunn, Keith Onslow, Tony Owen and Stephen Wells

A virtual meeting of the Audit Sub-Committee will be held on **TUESDAY 3  
NOVEMBER 2020 AT 6.30 PM**

Details of how to access the meeting will be published on the Bromley Council website.

MARK BOWEN  
Director of Corporate Services

*Copies of the documents referred to below can be obtained from*  
<http://cds.bromley.gov.uk/>

## A G E N D A

- 1 **APOLOGIES FOR ABSENCE AND NOTIFICATION OF SUBSTITUTE MEMBERS**
- 2 **DECLARATIONS OF INTEREST**
- 3 **CONFIRMATION OF THE MINUTES OF THE MEETING HELD ON 15TH JULY 2020--  
EXCLUDING THOSE CONTAINING EXEMPT INFORMATION (Pages 5 - 14)**
- 4 **QUESTIONS TO THE AUDIT SUB COMMITTEE**

In accordance with the Council's Constitution, questions that are not **specific to reports on the agenda** must have been received in writing 10 working days before the date of the meeting. So questions to the Audit Sub-Committee that are not specific to the agenda, should have been received by Democratic Services by 5.00pm on Tuesday, October 20<sup>th</sup>.

Questions **specifically concerning reports on the agenda** should be received within two working days of the publication date of the agenda. Please ensure that questions specifically regarding reports on the agenda are received by the Democratic Services Team by **5pm on Wednesday 28<sup>th</sup> October.**

## **5 QUESTIONS ON THE AUDIT REPORTS PUBLISHED ON THE COUNCIL WEBSITE**

Please ensure that any questions pertaining to the audit reports published as Information Briefings on the Council website are received by 5.00pm on Wednesday, 28<sup>th</sup> October.

The Information Briefing consists of:

- 1 REVIEW OF BUSINESS RATES** (Pages 3 - 8)
- 2 REVIEW OF CONTRACT GOVERNANCE AND DOCUMENTATION** (Pages 9 - 24)
- 3 REVIEW OF DEBTORS** (Pages 25 - 36)
- 4 PENSION FUND GOVERNANCE 2020-21** (Pages 37 - 48)
- 5 REVIEW OF STREET LIGHTING** (Pages 49 - 60)
- 6 REVIEW OF THE TROUBLED FAMILIES CLAIM: 1ST APRIL 2020 TO SEPTEMBER 2020** (Pages 61 - 66)
- 7 FINAL LETTER OF CONFIRMATION--BLUE BADGE NEW CRITERIA IMPLEMENTATION** (Pages 67 - 68)
- 8 FINAL LETTER OF CONFIRMATION: INTEGRATION AND BETTER CARE FUND--THE DISABLED CAPITAL GRANT** (Pages 67 - 68)

The information briefing has been published on the Council website on the following link:

<https://cds.bromley.gov.uk/ieListDocuments.aspx?CId=559&MId=7042&Ver=4>

- 6 ANNUAL AUDIT LETTER** (Pages 15 - 46)
- 7 THE REDMOND REVIEW OF LOCAL AUTHORITY FINANCIAL REPORTING AND EXTERNAL AUDIT** (Pages 47 - 138)
- 8 INTERNAL AUDIT PROGRESS REPORT** (Pages 139 - 384)
- 9 LOCAL GOVERNMENT ACT 1972 AS AMENDED BY THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) (VARIATION) ORDER 2006 AND THE FREEDOM OF INFORMATION ACT 2000**

The Chairman to move that the Press and public be excluded during consideration of the item of business listed below as it is likely in view of the nature of the business to be transacted or the nature of the proceedings that if members of the Press and public were present there would be disclosure to them of exempt information.

**Items of Business**

**Schedule 12A Description**

**10 INTERNAL AUDIT FRAUD AND INVESTIGATION REPORT (Pages 385 - 400)**

Information which is likely to reveal the identity of an individual.  
Information relating to the financial or business affairs of any particular person (including the authority holding that information)

**11 EXEMPT MINUTES OF THE MEETING HELD ON 15TH JULY 2020 (Pages 401 - 404)**

Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

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